

May 6, 2003

TO: Members of the MAG Street Committee

FROM: Don Herp, Phoenix, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE  
AGENDA

**Tuesday, May 13, 2003 - 1:30 p.m.**  
MAG Office, Suite 200, Saguaro Room  
302 North First Avenue, Phoenix

The next meeting of the MAG Street Committee will be held at the time and place noted above. Members of the Street Committee may attend the meeting either in person, by videoconference or by telephone conference call. **Please park in the garage under the Compass Bank Building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.** If you have any questions or need additional information, please contact Paul Ward or Steve Tate at (602) 254-6300.

Please be advised that under procedures adopted by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership or ten people for the Street Committee. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.

TENTATIVE AGENDA

	<u>COMMITTEE ACTION REQUESTED</u>
1. Call to Order	
2. <u>Approval of the April 8, 2003, Meeting Minutes</u>	2. Review and approve the minutes from the April 8, 2003, meeting.
3. <u>Call to the Audience</u>	3. For information.
An opportunity is provided for members of the public to address the Committee.	

<p>4. <u>Transportation Programming Report</u></p> <p>The MAG Transportation Programming Manager will review recent transportation planning activities and upcoming agenda items for MAG Committees and other related regional transportation activities.</p>	<p>4. For information and discussion.</p>
<p>5. <u>Federal Fiscal Year 2003 Closeout and Reprogramming Requests</u></p> <p>The Committee will be briefed on MAG federal fund balances and anticipated funding available to advance projects into FY 2003 (See Attachment One for closeout details and a listing of project deferral requests). Including project deferral Currently it is anticipated that \$14.3 million in MAG federal funds will be available for reprogramming.</p> <p>A listing of project advancement requests that have been received will also be provided to the Committee. See Attachment Two for the most recent available listing of advancement and deferral requests.</p> <p>Members will also be briefed on the process to select projects for advancement. As previously notified, the deadline for submitting projects for the FY 2003 closeout is <b>May 16, 2003</b>.</p>	<p>5. For information and discussion.</p>
<p>6. <u>MAG Federally Funded Locally Sponsored Projects Development Status</u></p> <p>MAG monitors the develop of MAG federally funded projects to help MAG member agencies complete the federal design and obligate process. At the meeting a status report on MAG federally funded projects will be provided and members will be requested to provide updates or corrections as appropriate.</p>	<p>6. For information and discussion.</p>

As we are nearing the end of the federal fiscal year, members are reminded of the following deadlines:

- August 1, 2003 - Final work to obligate an FY 2003 project must be in to ADOT. Includes all clearances and final design.
- September 12, 2003 - Last day ADOT can request a project to be obligated through FHWA.

If it appears that member agencies will have problems meeting these deadlines, please notify MAG staff **immediately**.

7. Development FY 2004-2007 TIP and Distribution of TIP Data Entry System for Locally Funded Projects.

As previously notified, MAG will not be developing a full FY 2004-2008 TIP. However, MAG will develop an FY 2004-2007 TIP. It is anticipated that this four-year TIP will undergo an air quality conformity analysis in October, 2003 and will include anticipated funding from an extension of the current regional half-cent sales tax. This TIP will be available for public review prior to an anticipated election in 2004 to extend the current half-cent sales tax.

In this phase of TIP development, members will be asked only to provide information on locally funded projects. The programming of federally funded and half-cent funded projects will be handled separately.

At the meeting, members will be briefed on an updated MS Access based TIP data entry system for locally funded projects. This data entry system is similar to the data entry

7. For information and discussion.

system used in prior years and will be distributed to members by e-mail after the meeting. Members from jurisdictions without access to MS Access will be provided with hard copy data forms to complete or update as appropriate. Updates to the FY 2004-2007 TIP will be due on **June 27, 2003.**

8. Adjournment